

# Much Marcle Parish Council

<h1>AGENDA</h1>		<p>Clerk – Mrs Rachel Freestone 3 Brook Farm Court Little Marcle Ledbury Herefordshire HR8 2JY</p> <p>Email; <a href="mailto:parishclerk@muchmarcleparishcouncil.gov.uk">parishclerk@muchmarcleparishcouncil.gov.uk</a></p>
<p>Parish Councillors are summoned to attend a Meeting of Much Marcle Parish Council at Westons Conference room on Tuesday 7<sup>th</sup> March at 7.30pm, for the purpose of transacting the business set out below.</p> <p>The public are cordially invited to attend.</p>		
1	To Accept Apologies for Absence and Note the Reason	
2	To receive any Declarations of Interest and to consider any written Requests for Dispensation	
3	<p><b>Public Participation</b></p> <p>Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman’s discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman. To include a report from the ward member – Cllr Barry Durkin</p>	
4	To approve and sign the Minutes from the Meeting held on the 24 <sup>th</sup> January 2023 and the Extra Meeting on the 15 <sup>th</sup> February 2023	
5	To receive a report on the Parish Council Vacancy	
6	To consider a request for financial and council support for a new bus route by Buses4us	
7	<p><b>Defibrillator Rushall and Kynaston</b></p> <p>To receive an update on the provision of a CPR training event</p>	JB
8	To consider a Parish Litter Pick	JB
9	<p><b>Much Marcle Memorial Hall</b></p> <p>To receive a report from the Parish Council Representative and consider any actions</p>	
10	To receive an update on the Community Shop and consider any actions	

<b>11</b>	<b>Highways/Footpaths</b> 11.1 To receive a report from the Footpath group and consider and actions 11.2 To receive a report from the Highways group and consider any actions	<b>FP</b>
<b>12</b>	<b>ICO</b> <b>To appoint a Data Protection Officer within the Parish Council for ICO registration</b>	
<b>13</b>	<b>Finance</b> 13.1 To consider bank signatories and update of Lloyds bank account 13.2 To consider the Internal Auditor for 2022-23 at £220 plus vat 13.3 Microsoft Licence Update 13.4 To note the Bank Statement to 31.01.23 13.5 To approve the list of invoices for payment including but not limited to (below in black) 13.6 To note income received	<b>RF</b>
<b>14</b>	<b>Correspondence</b> To note the list of correspondence received. Monthly Ward and HALC reports and the most recent locality update.	
<b>15</b>	<b>To agree dates for the Annual Parish Meeting, Annual General Meeting and 23/24 Parish Council Meetings.</b>	
<b>16</b>	<b>Matters to be raised for the next meeting (no discussion)</b>	
<b>17</b>	<b>Date of next Meeting</b>	

Payments to be approved				
Payee	Date	Details	Minute	Total
Clerk	7.3.23	Clerk Salary February	7.3.2313.5	
HMRC	7.3.23	PAYE	7.3.2313.5	65
ICO	7.3.23	ICO Data Protection Membership	7.3.2313.5	40
Clerk	7.3.23	Microsoft Licence claim monthly. Feb 23 invoice E0200LVWOK paid 01.03.23 Clerk personal visa	7.3.2313.3	11.28 monthly

**Mrs Rachel Freestone - Clerk**