MUCH MARCLE PARISH COUNCIL

Minutes of the Parish Council Meeting Held in the Memorial Hall On Wednesday 18th July 2018

Chairman T Weston

Councillors G Baker M Barber-Starkey

J Blandford N Bullock

R Cotton A Hope

E Thomas

Also Present D Baldwin Clerk to the Council

B Durkin Ward Member

3 members of the public

- **33.** Councillors welcomed the newly elected Parish Councillor Alison Hope and witness the signing of her acceptance of office.
- **34. Apologies for absence** Apologies were received and accepted for Councillor F Powell.

35. To receive Declarations of Interest

No declarations of interest were received at this point in the meeting.

36. Public Participation

A resident gave his opinion on the planning application for the Barn at Hillend and recommended that it should be approved as it complies with the use of existing buildings in line with the NDP. He also reported that the vegetation in Bartons Meadow by the Walwyn was obscuring the view on to the A449.

37. Minutes

- The minutes of the Annual Parish meeting held on the 23rd May 2018 were approved as a correct record of that meeting and signed by the Chairman.
- 37.2 The minutes of the Parish Council meeting held on the 13th June 2018 were approved as a correct record of that meeting and signed by the Chairman.

38. Ward Member Report

Councillor Durkin was accompanied by a West Mercia police officer who addressed the Council and residents over the issue of the anti-social behaviour of a resident in Glebe Orchard. She assured residents that their issues were being taken seriously, but as there

are only two officers to cover the Ledbury and Ross area, this would not be classed as a priority matter when reported. The police and Fortis Housing are working together and the resident in question has requested to be relocated.

Councillor Durkin than presented his report with the main points being: The Black Bridge at Lydbrook was closed and in the process of being refurbished, the Herefordshire Archive and records Centre celebrates its sixtieth year of operation, Fastershire is offering monthly computer workshops for beginners at Kington, Ledbury, Leominster and Ross-on-Wye Libraries.

RESOLUTION: That the report be noted.

39. Neighbourhood Development Plan

39.1 After the holding of the referendum and the good result, Councillors considered the dissolving of the NDP working party. A vote of thanks was given to all the members for all their hard work and dedication.

RESOLUTION: That the NDP working party be dissolved.

39.2 The result of the Referendum on the Much Marcle NDP was as follows: 151 YES 31 NO. There was a 32% turn out to vote.

RESOLUTION: That the results of the referendum be noted.

39.3 Councillors reviewed the offer of training for Councillors on the Much Marcle NDP. After taking advice of the use of trainers that are members of the public and its lawfulness Councillors felt that they could not take up this offer. They would like to express their thanks and the Chairman offered to contact the persons involved inform them of the Councils decision.

RESOLUTION: That the offer of training for Councillors on the NDP from former members of the working party be refused.

40. General Data Protection Regulations (GDPR)

The Clerk requested a date be set to run a working party meeting to address the GDPR policies.

RESOLUTION: That the GDPR working party be held 6th or 7th August depending on the availability of the hall.

41. Roles and Responsibilities

Councillors considered the categories and allocation of duties for the Council as follows:

RESOLUTION:

Planning Cllrs T Weston, M Barber-Starkey,

N Bullock, E Thomas

Highways Cllrs G Baker, F Powell

IT/Website Cllrs M Barber Starkey, A Hope

Financial Chairman, Cllr A Hope

Community & Environment Cllrs J Blandford, R Cotton, T Weston

Standing Chairman & Vice Chairman.

42. HALC

Councillors considered the subscription to HALC, (Herefordshire Association of Local Councils).

RESOLUTION: That the Parish Council subscribed to HALC.

43. Website Security

43.1 Councillors considered the policy put forward on the Parish Council Website security and the recommendations contained there within.

Recommendations:

Web Access Clerk Editor
Cllr A Hope Editor

Newman Designs Administrator Cllr Barber- Starkey Administrator

Admin Back up HALC TBC

RESOLUTION: That the recommendations be approved and the Parish Council Website policy be approved and adopted once confirmation that HALC consent to hold admin back up for the Parish Council.

43.2 Councillors considered the promotion of the restructured Parish Council website and its use. As a standalone Council website, it should be for that purpose only as there is a Village website that promotes community events.

44. Standing Orders

With the allocation of the Standing working party this item to be addressed by the Clerk, Chairman and Vice Chairman and presented to Council for consideration.

45. Planning

45.1 Planning applications

a) Site Hillcrest, Much Marcle, HR8 2PF

Description Proposed variation of condition 2 of planning permission 172438 to

add an extra height of 460mm (an extra block height, plus some leeway if necessary) to upstairs (1st floor) ceiling height (Replace

plan 2463 P (0) 523 with plan A110618

182001 No Objections

b) Site Barn at Hill End, Rushall, Much Marcle, HR8 2PB

Description Prior Approval for a Proposed Change of Use of Agricultural

Building to a Dwelling house (Class C3), and for Associated

Operational Development

182368 Recommend Refusal

Under NDP Policy HO5: Development respecting local character and residential amenity. Alongside Listed house and farm buildings.

45.2 Planning Decisions

Huntleys Farm P180899/F: Permission granted

46. Highways

46.1 Footpaths and Rights of Way.

The Parish Footpath Officers report.

The Parish Footpath Officer reported that Footpath MM19 at Bickerton Court has a change of route application and is awaiting the bridge replacement.

46.2 Speed Limits/C1262 & C1294

It was noted that the Speed 30mph speed signs on the C1262 and C1294 had been completed

47. Financial Items

47.1 Annual Governance Statement

Councillors reviewed the Annual Governance Statement for 2017-18.

RESOLUTION: That the Parish Council approve the annual governance statement for 2017/2018 and signed by the Chairman and Clerk.

47.2 Exemption Certificate

Councillors considered the signing of the Exemption certificate in line with the new Audit regulations for Small Authority with income under £25,000.

RESOLUTION: That the Exemption be signed by the Chairman and Clerk for submission to the External Auditors.

47.3 Accounting Statements

Councillors considered the Accounting Statements for 2017-18.

RESOLUTION: That the Accounting Statements be approved and signed by the Chairman and Clerk.

47.4 Invoices for Payment

| | HALC Subscription | £504.53 | |
|------|--|--|---|
| | Staff Salaries July & August | £362.78 | |
| | RESOLUTION: That the payn | nent of the invoices as above be approve | d |
| 48. | Correspondence | | |
| | Councillors reviewed the list of correspondence | ondence received. | |
| | HALC Information Corner. | | |
| | Locality Report | | |
| | RESOLUTION: That the list | of correspondence be noted | |
| 49. | Matters to be raised for the next meet Website. | ing | |
| 50. | The next meeting is currently scheduled for the 12th September 2018. | | |
| | Meeting closed at 9.20pm. | | |
| Sign | ned | | _ |
| | Chairman | | |

Councillors considered the payment of the invoices for: