

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Wednesday 29th January 2014

Present:

Councillors T Weston Chairman

Also Present J Brierley J Finnigan
 J Marsden C Monkley
 J Weston J Wood
 R Yorke

 D Baldwin Clerk to the Council
 J Gibbon Clerk to NPWP

1. Apologies for absence:

Apologies were received and accepted from S Fleming, A Taylor and H Woodman.

2. Consideration of the outline project plan for the development of the Neighbourhood Plan

The terms of reference of the Chairman and Clerk and the definition of their roles needed to be set down clearly.

Action: D Baldwin to seek clarification of these two roles at the next meeting of the Parish Council and to report back at the next meeting of the NPWP.

B: Skills Audit

The meeting suggested that the skills/qualifications/relevant interests of members of the Working Party be collated.

Action J Gibbon to send an email to members of the Working Party to obtain this information.

C: Communication with the Community

The preparation of a simple basic introductory script was perceived as a necessary contribution to the aims of the working party.

Modes of communication were discussed including leaflet distribution (pubs and village shop), Mercury and Much Marcle web-site. (The possible inclusion of the agenda and reports on the village web-site was proposed).

Action J Marsden assisted by J Finnigan agreed to produce the initial document.

It was hoped that this initial document would be ready for publication by mid April.

Discussion during a later stage in the meeting made reference to alternative group communication with the community as distinct from communication with individuals. These included businesses, School, Church and other societies.

D: Village Design Statement

Reference was made to the Village Design Statement that had been produced roughly ten years ago, J Finnigan had been involved in its production.

Recommendation That the Parish Council be asked to review the relevance of the Village Design Statement and that comments of Councillors be forwarded to J Finnigan for him to collate and summarise.

E: Obtaining Evidence from Parishioners

It was suggested that verbal consultation with parishioners was an ideal mechanism but no clear modes of operation were established.

The use of Erdisley Questionnaire as the basis for a Much Marcle Questionnaire was proposed.

Action J Brierley and R Yorke were asked to analyse the Erdisley Questionnaire with the support of comments from committee members.

3. Summary on sustainability and a vision of the future (J Marsden & C Monkley):

C Monkley had circulated this document with additional comments of J Marsden to members of the committee by email.

Action J Marsden was asked to include the ideas of this vision of the future in his introductory document referred to in Item 2C.

Action Committee members were asked to forward any comments by email to C Monkley.

4. Focus Groups

Any issues which develop from the analysis of consultation with the community will lead naturally to the focus groups that need to be established.

5. Financial Considerations:

It was noted that the Parish Clerk had attended a Neighbourhood Plan Drop-in event on funding and grant application.

6. Any Other Matters:

A: J Marsden indicated that he was due to attend a National Meeting in Devon concerning the development of Neighbourhood Plans and would communicate to members anything that he learnt there.

B: The Parish Clerk would suggest suitable schedules for Working Party meetings.

C: Working Party Logo – The Chairman suggested that a suitable logo for the Working Party was the symbolic Yew tree as printed on the front of the front of the Mercury.

The next meeting is scheduled for Wednesday 26th February in the Village Hall at 7.30 p.m.

J. Gibbon NPWP Clerk