

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Wednesday 19th March 2014

Present:

Councillors

T Weston
A Taylor

Chairman

Also Present

K Cotton
J Marsden
J Wood

J Finnigan
S Rose
R Yorke

D Baldwin
J Gibbon

Clerk to the Parish Council
NPWP Secretary

1. Apologies

J Brierley
B Morgan

C Monkley
J Weston

2. Declarations of interest.

This item has been introduced so that in any discussions any personal interests are open and transparent.

No interests were declared.

3. Report 26th February

The report was approved by the Parish Council at the meeting held on the 5th March 2014.

4. Lawful procedure and operation of the Neighbourhood Plan Steering Group

A summary of the advice received by the Parish Council on the lawful procedure and operation of the Neighbourhood Plan Steering Group was distributed. A copy of the summary will be issued with this report.

5. HALC Training Course on Neighbourhood Plans Saturday 29th March

Members considered representation to attend a Herefordshire Association of Local Councils (HALC) training course on Saturday 29th March in Hampton Bishop, which will include a presentation by Kirkwells Planning Consultants.

Action: Councillor Weston to ask J Weston and J Brierley to attend as representatives of the Working Party.

6. Potential Professional Support

HALC have advised the Parish Council that it would be advantageous to obtain professional support in order to expedite the production of a Much Marcle Neighbourhood Plan. Kirkwells Consultants have been invited to make a presentation at the next Parish Council meeting on Wednesday April 2nd. All working party members are urged to attend.

Action: The Chairman asked to Secretary to notify working party members of this presentation.

7. Parish Council Website

The Parish Clerk informed members that she had been instructed by the Parish Council to liaise with a local website designer to build the Much Marcle Parish Council section on the village website, which will include a separate page for the Neighbourhood Plan.

J Finnigan and the Parish Clerk would liaise concerning information to be displayed.

Action: J Finnigan, J Marsden and J Wood would collaborate in the production of an initial document outlining the current position of the NPWP for inclusion on the website and the Mercury. A deadline of Friday April 11th was given for this group to forward their thoughts by email to B Morgan, T Weston and the Parish Clerk.

N.B. Any copy needs the approval of the Parish Council prior to publication.

8. Communicating with Groups

The Chairman undertook to prepare a questionnaire for issue to the school and businesses using the Erdisley Neighbourhood Plan as a basis for these documents.

9. Other relevant matters

Mr. Finnigan indicated that he would do his best to complete the Addendum to the Village Design Statement in time for the next meeting, but could not guarantee that he would complete the task.

J. Gibbon

Secretary NPWP

23rd March 2014