

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Wednesday 16th July 2014

Present:

Councillors	T Weston	Chairman
	A Taylor	

Also Present	K Cotton	J Finnigan
	J Marsden	C Monkley
	S Rose	R White
	J Weston	

D Baldwin	Clerk to the Parish Council
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J Gibbon	NPWP Secretary
S Tagg	(Foxley Tagg)
L Knight	(Foxley Tagg)

1. Apologies

J Brierley	B Morgan
J Wood	

2. Declarations of interest.

No declarations of interest were received at this point in the meeting.

3. Report 18th June 2014

The report, which had been approved at the previous Parish Council meeting, was accepted.

J Marsden, who had been absent when the decision was taken, wished it to be recorded that he did not agree with the decision to recommend the appointment of planning consultants without the formality of a tendering process.

The Parish Clerk reminded the meeting the tendering process was not an option as the financial value of the contract was well below the baseline amount required by Council law to initiate the process.

4. Presentation by Planning Consultants Foxley Tagg

S Tagg gave a review of the processes involved in the establishment of a Neighbourhood Plan and the role that Foxley Tagg could undertake in supporting the community developing such a Plan - largely acting as a critical friend.

S Tagg indicated that the work that the company had already done rendered it necessary for a contract to be signed before the company could commit to undertake further work. This followed the procedures recommended by the Professional Association of Planning Consultants.

The restricted time scale, because of the removal of funding, by December 2014 was emphasised as an important issue.

5. Review of the Fee Proposals submitted by Foxley Tagg

The proposals submitted were in two parts:

- a) Strategic Environmental Assessment (SEA) of a Neighbourhood Plan, and
- b) Much Marcle Neighbourhood Plan.

Discussion identified that a reduced fee for the SEA could be achieved by using the expertise of committee members.

It was also requested that the analysis of consultation responses be undertaken by Foxley Tagg.

J Weston proposed that the following recommendation be forwarded to the Parish Council.
J Marsden seconded the proposal which was carried unanimously.

Recommendation:

The Parish Council approve and sign the Neighbourhood Plan Fee Proposal document submitted by Foxley Tagg:

Much Marcle Neighbourhood Plan to include the analysis of consultation responses.

To consider the Strategic Environmental Assessment (SEA) of a Neighbourhood Plan after Foxley Tagg, J Weston and J Marsden of the working party arrange a meeting as soon as possible to revise the work allocation and schedule.

Action:

J Weston and J Marsden to arrange to confer with S Tagg, concerning the preparation of a Strategic Environmental Assessment, at the earliest opportunity.

Action:

The Parish Clerk to arrange for the Parish Council to review and sign off the Foxley Tagg NP Fee proposal as soon as possible.

The meeting closed at 9.10 p.m.

J. Gibbon

Secretary NPWP

22nd July 2014