

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Wednesday 16th November 2016

Present: J Marsden Chairman

Also Present: Cllr T Weston J Finnigan
J Gibbon B Morgan
J Weston R White
H Woodman K Cotton

1. Apologies:

None

2. Declarations of interest

None declared.

3. Report of 18th October 2016

The report was accepted.

4. Regulation 14 Consultation

a) Parish Council Website:

The Chairman reported that the Parish Council website was now up to date and that he had forwarded his thanks to the Parish Clerk for her efforts in ensuring that all of the relevant documents relating to the Regulation 14 consultation, and all reports of the Working Party, are available to review and download.

ACTION

J Gibbon to forward any updated documents to the Parish Council Chairman and Parish Clerk for inclusion on the website.

b) Regulation 14 Consultation Initiation:

Herefordshire Planning Department had confirmed the start of the Regulation 14 consultation period.

c) Revision of Draft Neighbourhood Development Plan (NDP) v4.2 to v4.3

Minor revisions including simplification of the annexes were welcomed by the working party.

d) Statutory Consultees:

The Chairman reported that acknowledgements had been received from several statutory consultees.

e) Publication of NDP Post Regulation 14

S Tagg to be charged with the task of preparing a fully formatted NDP including maps and photographs after the necessary Regulation 14 consultations, and any subsequent amendments, had been completed prior to the Regulation 15 stage. The question of single or double columned presentation would be formally decided at that stage.

f) Habitats Regulations Assessment

The consultation draft NDP was deemed to be in conformity with the statutory requirements.

g) Environmental Report

The consultation draft NDP was deemed to be in conformity with the statutory requirements.

ACTION

In addition to comments already submitted by J Marsden (with regard to proposed new number of new dwellings, and the number of SSSI and Local Wildlife Sites within the parish), J Gibbon to inform K Johnson of Herefordshire Planning Department of the following omissions.

- I) The vision statement on Page 2 of the Environmental Report has the second line “maintain and enhance the characteristic features which define our” omitted.
- II) The list of Registered Parks and Gardens given on Page 6 of Appendix 1 should contain the “Avenue between Bodenham Bank and Lyne Down Road”.

h) Provision of Hard Copies of the Habitats Regulations Assessment and Environmental Report

ACTION

T Weston to arrange for the production of hard copies of the Habitats Regulations Assessment and Environmental Report in order for them to be displayed at the Shop, Graham Baker Motors and the Memorial Hall.

5. Public Meeting December 7th

The arrangements will follow those adopted for previous meetings:

A general meeting in the main Hall followed by displays and informal discussions in the Bob Dallow Room.

Introduction by Chairman J Finnigan

“Where we are” T Weston

Power Point Presentation J Marsden

ACTION

J Weston to contact D Bowers to enlist her help in setting up computer and projector.

ACTION

J Marsden to prepare a summary 15 – 20 slide Power Point Presentation of the Neighbourhood Plan process.

ACTION

J Gibbon to invite Karla Johnson and Councillor Barry Durkin to the Public Meeting.

ACTION

T Weston to invite Parish Councillors to the Public Meeting.

Working Party members to assemble at 6.30 pm to prepare the rooms.

6. Treatment of Responses to Regulation 14 Consultation

ACTION

J Gibbon to maintain a record of the date received, sender and subject matter of any comments/responses received and acknowledge all of them as soon as reasonably possible after receipt.

Parishioners commenting on draft NDP content are to be advised that the Working Party will provide a reply after the consultation period ends on January 3rd. Comments involving a question of process are to be answered directly.

7. Evidence Base Summary

This document was signed off with the recommendation that the Parish Clerk makes the necessary arrangements for S Tagg be paid for the work completed.

J Gibbon

November 2016