

MUCH MARCLE PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held in the Memorial Hall
On Wednesday 19th July 2017**

Chairman T Weston

Councillors G Baker
N Bullock

J Blandford
A Taylor

Also Present D Baldwin
1 member of the public

Clerk to the Council

31. Apologies for absence – Apologies were received and accepted for Councillors M Barber-Starkey, R Cotton, F Powell and E Thomas.

32. To receive Declarations of Interest
There were no Declarations of Interest at this point in the meeting

33. Public Participation
No members of the public present wished to speak.

34. Minutes
The minutes of the Parish Council Meeting held on the 19th July 2017 were approved as a correct record of that meeting and signed by the Chairman.

35. Ward Member Report
Councillor Weston presented the Ward Members report, previously circulated by email,

RESOLUTION: That the report be noted.

36. Neighbourhood Plan: The Chairman of the Working Party entered the room.

36.1 The Chairman of the Neighbourhood Plan Working Party gave an update to Councillors and presented the report of the meeting held on the 13th June 2017. Herefordshire Council raised a challenge on a couple of areas: mainly with the allocation of developing redundant buildings and social housing. Once these have been addressed the draft plan should be ready for submission to Councillors at the September meeting. The Chairman also raised his concerns over the website and was informed that this being addressed by the Clerk and Councillor Barber-Starkey in accordance with the proposed deadline of the end of August 2017.

RESOLUTION: That the report of the meeting held on the 13th June be noted and approved.

36.2 Councillors considered the proposed fees of the appointed Planning Consultants for work to prepare the Constraints Map at a cost of £750 plus Vat.

RESOLUTION: That the Parish Council accept the quote for the fees to prepare the Constraints Map for the Neighbourhood Development Plan of £750 plus Vat.

37. Code of Conduct

Councillors further reviewed the revised Herefordshire Councils Code of Conduct and considered the HALC recommendation to not adopt the Herefordshire Councils code but await the outcome of a national review on the Code, which is expected early in 2018

RESOLUTION: That Councillors accept the HALC recommendation and do not adopt Herefordshire Councils revised Code of Conduct.

38. Rushall Public Bench

Councillors further considered the problem with the site of the Public Bench at Rushall near to the Bus Stop and it was felt that to avoid conflict the bench be left in its current situation.

39. Planning

Planning Decisions

None received.

40. Highways

The Clerk reported that she had arranged a parish Walk with the Locality Officer and if any Councillor would like to attend please let her know.

41. Financial Items

41.1 Annual Return

Councillors considered the annual accounts and audit statement for 2016/2017.

RESOLUTION: That the Parish Council approve and adopt the annual accounts statement for 2016/2017 and that the Chairman and Clerk sign the Annual Return for submission to the external auditors.

41.2 Summary of Receipts and Payments

The Clerk presented a report of the Payments and Receipts for the period to 19th June 2017, showing a bank balance of £5058.87

RESOLUTION: That the summary be approved.

41.3 Invoices for Payment

Councillors considered the payment of the invoices for:

Memorial Hall NDP	£30.00
Staff Salaries	£205.99
PAYE	£TBC

RESOLUTION: That the payment of the invoices in the sum of £500.19 be approved.

42. Correspondence

Councillors reviewed the list of correspondence received.

HALC Information Corner

Locality Report

RESOLUTION: That the list of correspondence be noted

43. Matters to be raised for the next meeting

Parish Council Website

44. Date of the next meeting

The next meeting is currently scheduled for the 13th September 2017.

Meeting closed at 9.07am

Signed _____

Chairman

Date _____