

MUCH MARCLE PARISH COUNCIL

To: All members of Much Marcle Parish Council

NOTICE IS HEREBY GIVEN that The Annual Meeting of Much Marcle Parish Council will be held in Much Marcle Memorial Hall on 11th May 2022 at 7.30pm

All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. To elect the Chairman for 2022/23 and to witness the Chairman's formal Declaration of Acceptance of Office.
2. To receive and accept apologies for absence.
3. To receive declarations of interest.
4. Vote of Thanks for 2021-22 Chairman
5. To elect the Vice Chairman for 2022-23
6. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

Including a report from the Ward member if available.

7. **Minutes**
To approve the Minutes of the meeting held on 9th March 2022, as a correct record.
8. **Queens Platinum Jubilee Celebrations**
To receive information from the Queens Platinum Jubilee 2022 working group and consider any recommendations
9. **Herefordshire Community Foundation**
To receive an update on the Parish Council representative for the Much Marcle Consolidated Fund from Herefordshire Community Foundation.
10. **Planning**
Planning Applications
To note the following Planning applications
221122 - Bartons Well, Much Marcle
221081 - 4 Park View, Much Marcle
11. **Highways**
 - 11.1 Footpaths and Rights of Way
To receive a report from the Footpaths Group
 - 11.2 To receive a report from the Highways group.

12. Financial items

- 12.1 To consider the appointment of an internal auditor
- 12.2 To approve the summary of receipts and payments
- 12.3 To consider and approve the Bank Reconciliation to 31.03.2022
- 12.4 To approve the list of invoices for payment.

Staff Salaries May 2022	£189.35
Staff Salaries June 2022	TBC
Memorial Hall	£90.00
PATA Payroll	TBC
Newman Designs	£620.50

- 12.5 To consider the setup of Internet Banking for the Parish Council

13. Correspondence

To note the list of Correspondences received.
Locality Report,

14. Matters to be raised for next meeting

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

15. Schedule of Meetings

To approve the cycle of meetings for 2022/23

Date of next meeting to be confirmed at the Annual Council Meeting.

Diane Baldwin
Clerk to the Parish Council

6th May 2022