

**MUCH MARCLE PARISH COUNCIL**

**To: All members of Much Marcle Parish Council**

**NOTICE IS HEREBY GIVEN that The Annual Meeting of Much Marcle Parish Council** will be held in Walwyn Court Office, HR8 2LY on **19<sup>th</sup> May, 2021 at 7.30pm**  
All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

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**AGENDA**

1. To elect the Chairman for 2021/22 and to witness the Chairman's formal Declaration of Acceptance of Office.
2. To receive and accept apologies for absence.
3. To receive declarations of interest.
4. Vote of Thanks for 2020-21 Chairman
5. To elect the Vice Chairman for 2021-22
6. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

Include a report from the Ward member if available.

7. **Minutes**  
To approve the Minutes of the meeting held on 17<sup>th</sup> March 2021, as a correct record.
8. **Parish Council IT**  
To consider upgrading Microsoft Office for the Parish Council Laptop.

9. **Planning**  
Planning Applications

a) Site	Diani Lodge, Much Marcle, Ledbury, HR8 2NW
Description	Proposed garden room.
Application No	210945

b) Site	Barn at Chandos Manor, Rushall, Ledbury, HR8 2PA
Description	Proposed removal of conditions 4, 6, 7 and 10 of Planning application 192153 (Conversion of agricultural barn to a dwelling and erection of garage). Conditions relate to access and vehicle parking
Application No	210758

c) Site Swan Cottage, Much Marcle, Ledbury, HR8 2LY  
Description Blue Cypress (T1) - Fell to as near ground level as possible. Large Leylandii (T2) - Fell to as near ground level as possible. Reason - Outgrown situation.

Application No 211497

d) Site 6 Glebe Orchard, Much Marcle, Ledbury, HR8 2PL  
Description T1 Quercus Robur Tree ID 0BVE Crown lift to 4m. T2 Quercus Robur Tree ID 0BVH Crown lift to 4m. T3 Acer Saccharinum Tree ID 0BV0 Crown lift to 4m. T4 Acer Campestre Tree ID 0BV1 Crown lift to 4m. T5 Quercus Robur Tree ID 0BV5 Crown lift to 4m. T6 Acer Campestre Tree ID 0BVJ Crown lift to 3m

Application No 211661

## 10. Highways

10.1 Footpaths and Rights of Way  
To receive a report from the Footpaths Group

10.2 To receive a report from the Highways group.

## 11. Financial items

11.1 To consider and approve the Bank Reconciliation to 31.03.2021

11.2 To approve the list of invoices for payment.

Staff Salaries	£185.11
Memorial Hall	£90.00
PATA Payroll	£TBC
Insurance	£TBC

## 12. Correspondence

To note the list of Correspondences received.

Locality Report

## 13. Matters to be raised for next meeting

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

## 14. Schedule of Meetings

To approve the cycle of meetings for 2021/22

Date of next meeting to be confirmed at the Annual Council Meeting.

*Diane Baldwin*  
Clerk to the Parish Council

14<sup>th</sup> May 2021