

MUCH MARCLE PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Much Marcle Parish Council at The Rushall Club on Monday, 1st July at 7.30pm, for the purpose of transacting the business set out below.

The public are cordially invited to attend.

AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session:**
 - a. To receive a report from the Ward Councillor.
 - b. To receive representations from the public.
Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than three minutes.
- 4. Minutes:**
 - a. To agree and sign the minutes of the Parish Council Annual Meeting held on the 14th May 2025.
 - b. To agree and sign the Confidential minutes from the Parish Council Annual Meeting held on the 14th May 2025
 - c. To agree and sign the minutes of the Parish Council Extra Meeting held on the 18th June 2025.
- 5. To review the following policies for Much Marcle Parish Council:**
 - a. To consider the Finance Working Group report and approve the following for 2025/26. Appendix 1
 - b. Risk Register. Appendix 2
 - c. Risk Management Policy. Appendix 3
- 6. Assets:**
 - a. To consider the letter from Much Marcle Primary School requesting that the parish council fund the Bartons Field annual tree survey for 2025/26 and agree actions.
 - b. To receive an update on the condition of the bus shelter and any remedial work required.
 - c. To consider the three quotes for replacement batteries and pads for the Defib at the Rushall Club due 01/8/25. Clerks Report
- 7. Hills Ford Rally:**
 - a. To note the response sent to HCC following the collection of household responses.
- 8. Finance**
 - a. To consider the Budget versus Actuals report to June 2025 and agree any actions. Appendix 4
 - b. To note the Bank Reconciliation and Bank Balances for May and up to 26th June 2025. Appendix 5
 - c. To consider and approve the Finance Working Group recommendation for Cllr Jefferson to become a fourth signatory.
 - d. To consider the transfer of £150 from general reserve to the defibrillator budget and earmarked reserve.
 - e. To consider the insurance quotes and cover for 2025-26 and agree actions. Clerks Report
 - f. To consider the following invoices for payment:

• MMMH Hall Hire - May	£15.00
• HALC Internal Audit Fee	£275.00 net/£330 gross
• PATA Payroll Arrears Calculation	£15.00
• Clerk expenses Microsoft Licence June	£10.30 net/£12.36 gross
• Herefordshire County Council (Awards for All)	£4000

Agenda - Annual Meeting of the Parish Council 1st July 2025

- g. To ratify regular payments made between meetings:
 - Clerk Salary April/May and June to incl. PAYE As per contract
 - Unity Bank Fee May/June £12.00
- h. To ratify payments made between meetings:
 - Clerk expenses – Printer Ink £20.59 net/£24.71 gross
 - Councillor expenses – grass seed Bartons Field £10.82 net/£12.99 gross
- i. To note income received:
 - VAT refund £1792.17
 - Payment for 1 x stile from Ledbury Rugby Club £252.00
- j. To note virements made between Unity Accounts:
 - Instant Access to Current 15.05.25 £5500
 - Instant Access to Current 24.06.25 £1000
 - Current to Instant Access 17.06.25 £2000

9. Planning

- a. To comment on Planning Applications for Determination by Herefordshire Council:
 - 251746 Walwyn Court, Much Marcle. Proposed Pole Barn Building.
- b. To note Planning Responses Submitted between Meetings under Devolved Powers:
 - There were none.
- d. To note planning decisions made by Herefordshire Council:
 - 250518 The Bounds Proposed variation of conditions 16 & 20. Withdrawn.

10. Much Marcle Memorial Hall

- a. To receive a report from the Parish Council Representative and consider any actions.

11. Highways/Footpaths:

- a. To receive an update on the Footpath Regeneration project.
- b. To consider any other matters raised by the Footpath Group and agree actions.
- c. To note the request to West Mercia Police to add two further members to the Community Speedwatch Group and to agree actions on advertising for further members.
- d. To consider the application for the Local Drainage Fund and agree actions. Appendix 6
- e. To consider any other matters raised by the Highways Working Group.

12. Correspondence:

- To consider the notification from HALC of the withdrawal of NDP funding. Appendix 7
- To consider the draft Motion calling government to provide dedicated funding for Neighbourhood Plans and agree actions.
- To consider the draft letter to the local MP and agree actions.

13. To consider items for the next meeting – no discussion.

14. To note the date of the next meeting as Wednesday 10th September, 7.30pm in Much Marcle Memorial Hall.

Rachel Freestone

Date: 26.06.25

Rachel Freestone

Parish Clerk – Much Marcle Parish Council.