

MUCH MARCLE PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Much Marcle Parish Council at Much Marcle Memorial Hall on Wednesday 10th September at 7.30pm, for the purpose of transacting the business set out below.

The public are cordially invited to attend.

AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
- 3. Open Session:**
 - a. To receive a report from the Ward Councillor.
 - b. To receive representations from the public.
Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than three minutes.
- 4. Minutes:**
 - a. To agree and sign the minutes of the Parish Council Ordinary Meeting held on the 1st July 2025.
- 5. Hills Ford Rally:**
 - a. To note the decision of Hills Ford to cancel the rally following delays at Herefordshire Council.
- 6. Much Marcle Parish Council Policies and Procedures:**
 - a. Risk Schedule.
 - b. Financial Controls and Internal Risk.
- 7. Assets:**
 - a. To note the meeting arranged for the 25th September with the Headteacher of Much Marcle Primary School to discuss Bartons Field.
 - b. To note the Tree Survey (previously circulated) completed in July with no actions required.
 - c. To receive an update on the bus shelter.
 - d. To consider HALC advice to complete the PC wish list and forward to HCC planning department.
- 8. Biodiversity:**
 - a. To consider the comments received from a resident with regards to Dark Skies and the levels of lighting at Westons and Glebe Orchard.
- 9. Finance**
 - a. To note the Bank Reconciliation and Bank Balances for July and August 2025.
 - b. To consider moving £100 to the Defibrillator Earmarked reserve following all the budget being required for the recent purchase of batteries and pads.
 - c. To note total Earmarked Reserves of £18638 incl the Awards for All and Le Barroux Grants.
 - d. To note the insurance cover taken out with Zurich via Community Insurance under a 3year LTA expiring August 2028 at a cost of £307.03 pa.
 - e. To note the agreed NJC annual inflationary increase in salary of 59p per hour. To consider whether it can be awarded and backdated to April 2025. (SCP 25)
 - f. To consider the following invoices for payment:
 - Clerk Expenses – Microsoft Licence July and August £20.60net/£24.72 gross
 - g. To ratify regular payments made between meetings:
 - Clerk Salary July and August to incl. PAYE As per contract

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- Unity Bank Fee July/August £12.00
- h. To ratify payments made between meetings:
 - Defib World Batteries and Pads £257.99net/£308.59 gross
 - Community First Insurance £307.03
- i. To note income received:
 - Bank Interest March 25 £228.13
 - Bank Interest June 25 £204.53
- j. To note virements made between Unity Accounts:
 - Instant Access to Current 01.07.25 £4000
 - Instant Access to Current 25.07.25 £1000

10. Planning

- a. To comment on Planning Applications for Determination by Herefordshire Council:
 - 252312 Whinfields, Monks Meadow. Proposed single storey rear conservatory extension.
- b. To note Planning Responses Submitted between Meetings under Devolved Powers:
 - 252125 Land at 4 Monks Meadow. PIP for the erection of 1 self-build dwelling and detached garage. Object as Conservation Area, adjacent to historic Monks Walk and insufficient information.
 - 252294 The Bounds. Retrospective application for construction of a new lay-by/turning area. No comment.
- d. To note planning decisions made by Herefordshire Council:
 - 251746 Walwyn Court Pole Barn. Approved with Conditions.
 - 251491 Manaakitanga Hillend Barn, Rushall. If prior approval required for proposed change in agricultural building to 4 bedroom dwelling. Withdrawn.

11. Much Marcle Memorial Hall

- a. To receive a report from the Parish Council Representative and consider any actions.

12. Flooding:

- a. To note the application sent for the Local Drainage Fund (previously circulated).
- b. To note the meeting held between the Chair, HCC and local residents to discuss Marcle Ridge, Piccadilly Bridge and flood areas between Rushall and Kynaston
- c. To receive an update on the Flooding Working Group actions over the summer break and information received.

13. Highways/Footpaths:

- a. To receive an update on the Footpath Regeneration project.
- b. To consider any other matters raised by the Footpath Group and agree actions.
- c. To consider any other matters raised by the Highways Working Group.

14. Correspondence:

- To note the response from Neil James from Balfour Beatty that unable to attend evening meetings, happy to meet councillors during working hours.

15. To consider items for the next meeting – no discussion.

Draft Budget and Precept.

16. To note the date of the next meeting as Wednesday 12th November 7.30pm in Much Marcle Memorial Hall.

Rachel Freestone

Date: 30.08.25

Rachel Freestone

Parish Clerk – Much Marcle Parish Council.