

MUCH MARCLE PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Much Marcle Parish Council at Much Marcle Memorial Hall on Wednesday 11th March at 7.30pm, for the purpose of transacting the business set out below.

The public are cordially invited to attend.

AGENDA

1. To receive and accept apologies for absence.
2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.
3. **Open Session:**
 - a. To receive a report from the Ward Councillor.
 - b. To receive representations from the public.
Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda and shall not speak for more than three minutes.
4. **Minutes:**
 - a. To agree and sign the minutes of the Parish Council Ordinary Meeting held on the 14th January 2026.
5. To receive an update from the Community Shop and agree any actions.
6. **Much Marcle Memorial Hall**
 - a. To receive a report from the Parish Council Representative and consider any actions.
7. **Assets:**
 - a. To consider the bus shelters, noticeboards, gates and defib for maintenance requirements, agree actions.
 - b. Asset Register – requirement to add size of and a proxy value for The Bartons common land, consider actions – Appendix 1
 - c. To note the purchase of the five picnic benches, to be installed once the ground has dried.
 - d. To receive an update on the following items at the Bartons:
 - Rabbits causing damage to the surface.
 - Perimeter fence bordering farmland.
 - Condition of the hedging to the border with the B4024.
8. **Much Marcle Policy and Procedures:**
 - a. To consider Assertion 10, HALC internal audit 2025/26 and the requirement for councillor email addresses.
 - b. To note the Data Controller as being the Clerk and RFO, Rachel Freestone
 - c. To consider the Accessibility Statement (previously circulated) and proposed amendments shown in red – Appendix 2
9. **Finance**
 - a. To note the Bank Reconciliation and Bank Balances for January and February 2026 – Appendix 3
 - b. To note the Reserves statement and consider a transfer of further £100 to Defib Earmarked Reserve as per our Reserves Policy – Appendix 4
 - c. To note the satisfactory completion of additional finance controls by Cllr Baldwin on the 2nd March 2026.
 - d. To note the comments from the Headteacher of the Primary School that the French scheme of work purchased via a MMPC grant is enjoyed and beneficial.
 - e. To ratify the approval of the quote from Signworx for 10 ‘Keep Dogs on a Lead’ signs for £96 net.
 - f. To note the minutes (previously circulated) from the Finance Working Group and approve matters arising:
 - i. Consider the proposal to increase the annual Bartons rent to £150 from the next payment in 2027.
 - ii. Note that the FWG are satisfied Internal Controls are being met as per the Finance Controls policy.
 - g. To consider the following invoices for payment:

• Rob Goddard – Awards for All Footpaths	£53.40net/£64.08gross
• MMMH Hall Hire January	£15.00

Agenda - Ordinary Meeting of the Parish Council 11th March 2026

- HALC Annual Subscription 2026-27 £703.33/£844.00
- h. To ratify regular payments made between meetings:
 - Clerk Salary January and February to incl. PAYE As per contract
 - Rob Goddard – Award for All Footpaths £65.50net/£78.60gross
 - Clerk Expenses – printer ink £23.12net/£27.75gross
 - No Butts Bin Co – picnic benches £1800net/£2160gross
 - Unity Bank Fee January/February £12.00
- i. To ratify payments made between meetings:
 - Clerk Expenses Screwfix Awards for All Footpaths £26.82net/£32.18gross
 - MMMH Grant awarded £600
 - Signworx Awards for All Footpaths Grant £192net/£230.40 gross
 - MMMH Hall Hire £15
 - Newman Design Website Annual Fee £411.37
 - Rob Goddard Awards for All Footpaths Grant £93net/£111.60gross
- j. To note income received: None
- k. To note virements made between Unity Accounts:
 - Instant Access to Current Account 19.01.26 £3000

10. Planning

- a. To comment on Planning Applications for Determination by Herefordshire Council:
 - 260598 Bodenham Farm, Much Marcle. Works to trees in a Conservation Area.
- b. To note Planning Responses Submitted between Meetings under Devolved Powers:
 - There are none.
- c. To note planning decisions made by Herefordshire Council:
 - 253273 Hellens, Monks Walk Installation of EV point. Approved.
- d. To note the response received from Platform on the 16th February that their Repairs Surveyor is to attend the site to assess whether improvements can be made with additional parking or by installing bollards.

11. Flooding:

- a. Note the work undertaken on the ditches to use the allocated Flood Grant and consider any matters arising.

12. Highways/Footpaths:

- a. To receive an update on the Footpath Regeneration project.
- b. To ratify the response of 'No Objections' to the proposed public path diversion of MM5, relating to planning application 241873.
- c. To note that no response has been received from Balfour Beatty re their SIDS initial evaluation.
- d. To receive an update on the water leak at Rushall.
- e. To consider any other Highways matters arising.

13. Events:

- a. To note the Parish Tidy on Saturday March 14th and agree actions including a Risk Assessment.

14. Dates:

- a. To note the date of the **Annual Parish Meeting as Thursday April 30th 2026**, consider invitations.

15. Correspondence:

- Invitation to the HALC AGM on the 21st March at Hampton Bishop Village Hall.

16. To consider items for the next meeting – no discussion.

- 17. To note the date of the next meeting as the **Parish Council Annual Meeting on Wednesday 6th May 7.30pm in Much Marcle Memorial Hall.**

Rachel Freestone

Date: 5th March 2026

Rachel Freestone Parish Clerk – Much Marcle Parish Council.